

Minutes of the Annual General Meeting (AGM) of Community Pharmacy North East Central (CPNEC) held on 10 September 2024 at Chester-Le-Street Cricket Club, Ropery Lane, Chester-Le-Street, Durham DH3 3PF.

In attendance:

Emma Morris
Paul Arnett
Jamie Rotherham
Andrea Dickinson
Jovan Wong
Joy Cooper
Lee Middleton
Ian Mensforth
Derek Roberts
Ann Gunning
Geraint Morris
Greg Burke

LPC/005/24	Apologies for absence: Raminder Sihota, Kathryn Brown, Rob Pitt
LPC/006/24	Minutes of the Annual General Meeting (AGM) held on 11 January 2024. The content of the minutes was accepted as a true and accurate record of the meeting.
LPC/007/24	Report for the period ending 31 March 2024 The meeting accepted the content of the report. Action: Greg to circulate to CPNEC pharmacies and CPE and include on the website.
LPC/008/24	Ballot of contractors CPNEC contractors had been provided with copies of the financial statement, and a voting slip, in accordance with the terms of the constitution. Some contractors had voted on the content of the accounts ahead of the AGM; all had approved the content. At the meeting, members were invited to vote on the content of the financial statement; all voted in favour. The AGM noted the results and formally approved the content of the financial statement. Action: Greg to post the statement on the CPNEC website (as part of the report ending 31 March 2024) and send a copy to CPE. Greg reported that, as part of one of the postal responses, the contractor had queried the level of reserves. The meeting was in agreement that it was taking steps to reduce the level e.g. by hosting

	vaccination training, purchasing IT hardware on behalf of pharmacies. Action: Greg to feed back this information to the contractor.
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