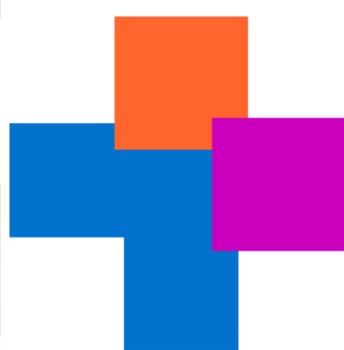


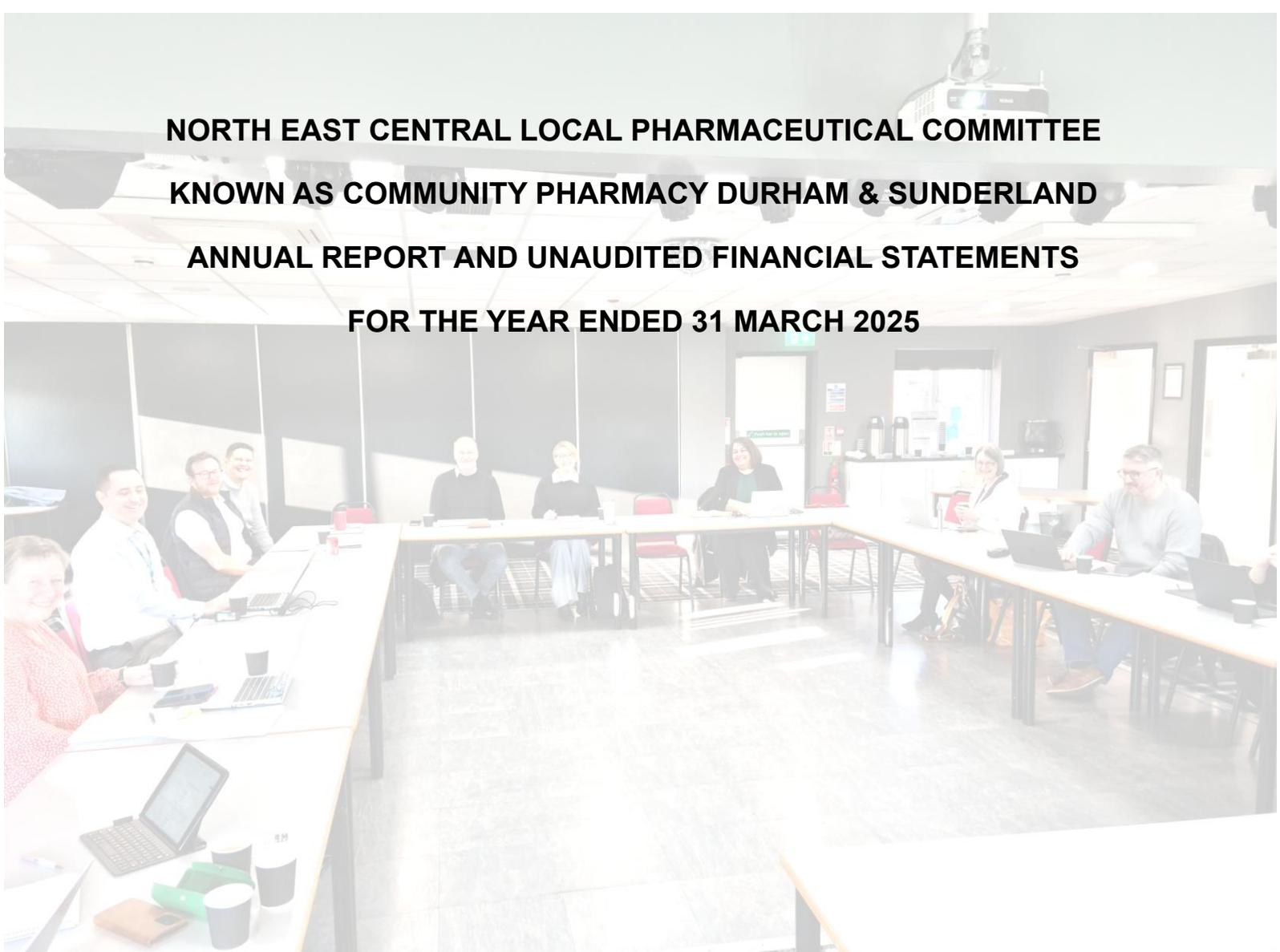
2024/25

Annual Report



**Community
Pharmacy**
Durham
& Sunderland

*North East Central Local
Pharmaceutical Committee
Email: ipc@cpdands.org.uk*



**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

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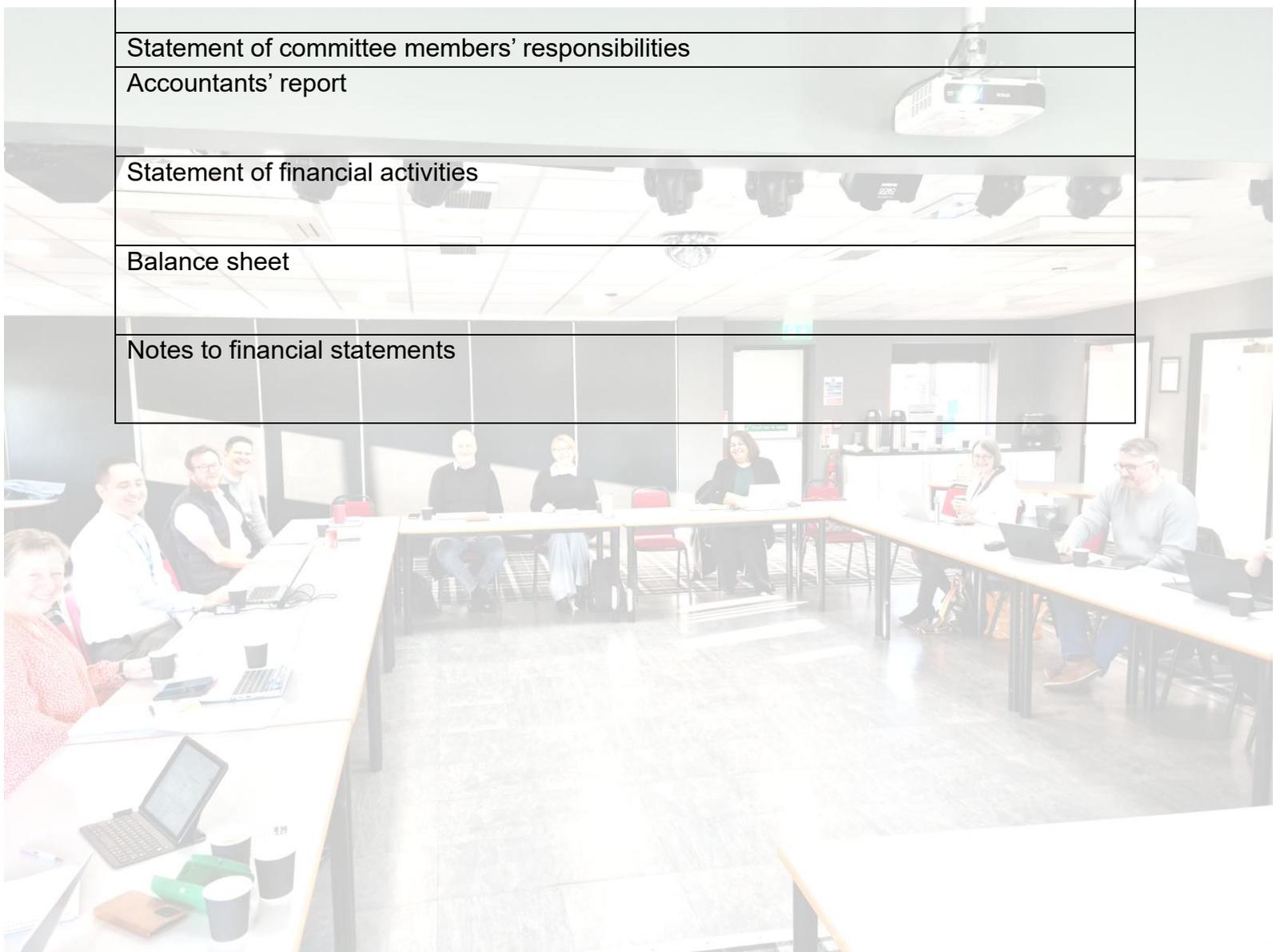
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Chair's Foreword

Welcome to the 2024/25 annual report for **Community Pharmacy Durham and Sunderland (CPDandS)**. You will notice our new name, which we feel better describes the area the Local Pharmaceutical Committee (LPC) covers to both local and national colleagues. Coinciding with this change, our new website address is now www.cpdands.org.uk, and our contact email address is lpc@cpdands.org.uk.



Your CPDandS committee, fully aware of the difficulties you face, has continued to focus its resources on supporting you, our contractors. Jamie Rotherham, an independent contractor and CPDandS member, has been working hard in his role as **services coach** to raise the profile of pharmacy and Pharmacy First, with both pharmacies and practices. For more information about Jamie, his role, and how to contact him, visit the [CPDandS website](#).

We continued our schedule of engagement events, hosting a dermatology information session and pharmacy team event at the Ramside Hall Hotel on 19th February. The turnout was fantastic, with nearly 100 people in attendance. The evening began with a meeting for PCN leads, followed by a dermatology information session led by Dr. Catriona Rutland, a GP and dermatology specialist from North of Tyne. The feedback received has been overwhelmingly positive.



CPDandS is continually reviewing its training program and aims to hold at least four such events each year. Please look out for details of them and how to register.

We have an active subgroup structure in place. In addition to our Executive team, the **services, communications, and governance groups** meet regularly. These groups help to shape the work of the committee and, importantly, ensure we adhere to the content of our [constitution](#) and the [seven principles of public life \(Nolan Principles\)](#).

CPDandS has worked with regional colleagues to raise awareness of your challenges on both a local and national level. We have held regular meetings with Integrated Care Board (ICB) colleagues and have forged strong relationships with them, finding them willing to engage with, and be receptive to our views. The Regional LPC (RLPC) has appointed Geraint Morris as its single point of contact with the Integrated Care Board (ICB). RLPC representatives attend bi-weekly meetings via Teams with the ICB, where we work closely and collaborate on various matters. An example of our joint work is the successful negotiation of an increase in the bank holiday hourly rate for pharmacies. After extensive discussions with NHS England, North East Local Pharmaceutical Committees (LPCs) secured an initial increase in summer 2024. While we were pleased with this recognition, we continued to lobby for a further rise, arguing the rate was still not sufficient. NHS England acknowledged our case and introduced an additional increase. As of 1 April 2025, the hourly rate for North East pharmacies rose to **£282.05**. North East LPCs remain committed to achieving parity with the hourly rate paid in Cumbria and continue to work towards this goal.

The LPC remains an active member of Pharmacy Services North East (PSNE) Ltd, helping to facilitate the commissioning of community pharmacy services for various organisations. As reported last year, Sunderland City Council is exploring the possibility of migrating its public health services to PSNE. This process is ongoing, and we are very hopeful for a successful conclusion later in 2025.

We continue to have a strong relationship with the public health (PH) teams in both Durham and Sunderland. Our Chief Officer, Greg Burke, and Head of Services and Support, Ann Gunning, meet regularly with our PH colleagues and are grateful for their ongoing support.

As always, the LPC welcomes comments from all pharmacy teams. We hope you will raise any issues with our members, the Chief Officer, or myself. You are very welcome to attend our meetings; the dates are available on the [CPDandS website](#), just let our Chief Officer, Greg Burke know if you plan to come along, Greg's new email address is greg.burke@cpdands.org.uk. Additionally, if you have any ideas, issues, or concerns you'd like us to address at our meetings, please let us know by completing this short [survey](#) on our website.

We continue to circulate regular [newsletters](#), at least once a month. If you haven't yet subscribed, you can do so [here](#) at our website. Also, we have established a WhatsApp group for our pharmacies, it's a really quick way of sharing information and queries with your peers and the LPC. If you are not yet a member and would like to join please email your preferred mobile number for use to lpc@cpdands.org.uk.

To conclude, a couple of thank you messages. Firstly, to our committee members, the names of whom you'll see listed later in this report, and our officers Ann Gunning, Geraint Morris and Greg Burke, for their enthusiasm, time and commitment, without which we would not be able to support and represent you, our pharmacy contractors. Secondly, of course, on behalf of CPDandS, a huge thank you to all the pharmacy teams in Durham and Sunderland. The 2024/25 year was another challenging one, yet you all continued to deliver a high standard of service to your patients. They, and CPDandS, are very grateful.



Emma Morris
Chair, CPDandS

NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND REPORT OF THE COMMITTEE MEMBERS

FOR THE YEAR ENDED 31 MARCH 2025

The present their annual report and financial statements for the year ended 31 March 2025.

Principal Activities

North East Central Local Pharmaceutical Committee acts in the role of a local NHS representative organisation for community pharmacies located in County Durham and Sunderland.

The Committee

North East Central Local Pharmaceutical Committee is an association whose functions and procedures are set out in our Constitution.

As at 1 April 2025 North East Central Local Pharmaceutical Committee membership comprised:

- 1 member from the Association of Independent Multiple Pharmacies
- 8 members from the Independent Sector
- 3 members from the Company Chemist Association

| Member | Number of meetings attended/possible | % attendance |
|-------------------------|---|---------------------|
| Paul Arnett | 6/6 | 100% |
| Kathryn Brown | 3/4 | 75% |
| Joy Cooper | 6/6 | 100% |
| Andrea Dickenson | 6/6 | 100% |
| Ian Mensforth | 6/6 | 100% |
| Lee Middleton | 6/6 | 100% |
| Emma Morris | 6/6 | 100% |
| Rob Pitt | 4/6 | 66% |
| Derek Roberts | 5/6 | 83% |
| Jamie Rotherham | 6/6 | 100% |
| Raminder Sihota | 3/6 | 50% |
| Jovan Wong | 5/5 | 100% |

This report was approved by the Northeast Central Local Pharmaceutical Committee on 18 September 2025

Emma Morris (Chair)

Date

.....

NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND STATEMENT OF COMMITTEE MEMBERS RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- a. select suitable accounting policies and then apply them consistently;
- a. make judgments and accounting estimates that are reasonable and prudent;
- a. prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
ACCOUNTANTS' REPORT ON THE PREPARATION OF THE UNAUDITED STATUTORY
FINANCIAL STATEMENTS OF NORTH EAST CENTRAL LOCAL PHARMACEUTICAL
COMMITTEE FOR THE YEAR ENDED 31 MARCH 2025**

We have prepared for your approval the financial statements of North East Central Local Pharmaceutical Committee for the year ended 31 March 2025, which comprise the statement of financial activities and the related notes from the accounting records and from information and explanations you have given us.

This report is made to the committee, as a body, in accordance with the terms of our engagement letter dated 28 July 2023. Our work has been undertaken solely to prepare for your approval the financial statements of North East Central Local Pharmaceutical Committee and state those matters that we have agreed to state to the committee, as a body, in this report in accordance with ICAEW Technical Release 08/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than North East Central Local Pharmaceutical Committee and the committee as a body, for our work or for this report.

It is your duty to ensure that North East Central Local Pharmaceutical Committee has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of North East Central Local Pharmaceutical Committee. You consider that North East Central Local Pharmaceutical Committee is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of North East Central Local Pharmaceutical Committee. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

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Bede House
Belmont Business Park
DURHAM
DH1 1TW
United Kingdom

**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

| | Notes | Unrestricted funds 2025 £ | Unrestricted funds 2024 £ |
|---|-------|---------------------------------|---------------------------------|
| Income from: | | | |
| Statutory Levies | | 241,948 | 218,716 |
| Pinnacle - Pharm Outcomes licence recharge | | 30,901 | 11,187 |
| PSNE - Management Fees/PF Training re-imbursement | | 37,347 | 5,293 |
| Other non-regular income | | 35,778 | - |
| Committee Merger Funds | | - | 262,757 |
| Investments | 2 | 1,224 | - |
| Total income | | 347,198 | 497,953 |
| LPC Expenditure | | | |
| LPC Expenditure | 3 | 308,800 | 218,672 |
| Total expenditure | | 308,800 | 218,672 |
| Net income for the year/ Net movement in funds | | 38,398 | 279,281 |
| Fund balances at 1 April 2024 | | 279,281 | - |
| Fund balances at 31 March 2025 | | 317,679 | 279,281 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
BALANCE SHEET**

AS AT 31 MARCH 2025

| | Notes | 2025 £ | £ | 2024 £ | £ |
|---|-------|----------------|----------------|----------------|----------------|
| Fixed assets | | | | | |
| Investments | 5 | | 1 | | - |
| Current assets | | | | | |
| Debtors | 6 | 22,662 | | 20,638 | |
| Cash at bank and in hand | | 346,346 | | 284,687 | |
| | | <u>369,008</u> | | <u>305,325</u> | |
| Creditors: amounts falling due within one year | 7 | (51,330) | | (26,044) | |
| Net current assets | | | 317,678 | | 279,281 |
| Total assets less current liabilities | | | <u>317,679</u> | | <u>279,281</u> |
| Income funds | | | | | |
| Unrestricted funds | | | 317,679 | | 279,281 |
| | | | <u>317,679</u> | | <u>279,281</u> |

The financial statements were approved by North East Central LPC the on 18 September 2025

.....
Mr Greg Burke
Chief Officer

NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Accounting convention

With the exception of some disclosure, the financial statements have been prepared in compliance with FRS 102 Section 1A and under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency and monetary amounts in these accounts are rounded to the nearest £. The financial statements present information about the committee as a single entity. The following principal accounting policies have been applied:

1.2 Going concern

The committee members consider that there are no material uncertainties about the committee's ability to continue as a going concern. In forming their opinion, the committee members have considered a period of one year from the date of signing the financial statements.

1.3 Income & Expenditure

Both income and expenditure are accounted for on the accrual basis. The primary source of income shown in the financial statements consists of levies from NHSBA Contractors in respect of that period.

1.4 Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that effect the amount reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

1.5 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/ (expenditure) for the year. Transaction costs are expensed as incurred.

1.6 Financial instruments

The committee only enters into basic financial instrument transaction that result in the recognition of financial assets and liabilities like other debtors and creditors. Financial assets and liabilities are recognised when the company becomes a party to the contractual provisions of the instruments.

Debtors and creditors

Basic financial assets and liabilities, including trade debtors, other debtors and other creditors, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at present value of the future receipts discounted at market rate of interest. Such assets and liabilities are subsequently carried at amortised cost using the effective interest method, less any impairment.

1.7 Taxation

Any surplus arising from the activities of the Community Pharmacy Durham and Sunderland on its non-mutual activities is subject to corporation tax at 19%.

1.8 Pension costs

The amounts paid during the year are charged to the income and expenditure account. Details are shown in note 7 of these accounts.

**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

2 Investments

| | Unrestricted funds | Total |
|---------------------|-----------------------|-------|
| | 2025 | 2024 |
| | £ | £ |
| Interest receivable | 1,224 | - |

3 LPC Expenditure

| | Expenditure 2025 | Expenditure 2024 |
|---|---------------------|---------------------|
| | £ | £ |
| Staff costs | 86,983 | 71,055 |
| Member backfill and expenses | 40,753 | 31,120 |
| CPE Levies | 80,487 | 77,465 |
| Pinnacle - Pharm Outcomes Licence | 18,846 | 12,215 |
| Travel | 1,029 | 1,511 |
| Room Hire & Catering (Committee Meetings) | 2,554 | 5,172 |
| Contractor Training Events | 6,869 | 1,274 |
| Telephone | 1,200 | 707 |
| Computer expenses | 2,127 | 1,632 |
| Accounting and professional fees | 6,744 | 3,696 |
| Insurance | 1,336 | 395 |
| Sundry expenses | 1,442 | 280 |
| PF Otoscopes | - | 12,150 |
| Ipads to members (Sunderland Contractors) | 24,614 | - |
| ABPM machines to contractors | 13,440 | - |
| Bank charges | 96 | - |
| Services coach | 20,280 | - |
| | <u>308,800</u> | <u>218,672</u> |
| | <u>308,800</u> | <u>218,672</u> |

4 Employees

The average monthly number of employees during the year was: **2024: 3 2025: 3**

**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

4 Employees (Continued)

Employment costs

| | 2025 | 2024 |
|-----------------------|---------------|---------------|
| | £ | £ |
| Wages and salaries | 54,919 | 46,270 |
| Social security costs | 26,052 | 20,802 |
| Other pension costs | 6,012 | 3,983 |
| | <u>86,983</u> | <u>71,055</u> |

There were no employees whose annual remuneration was more than £60,000.

5 Fixed asset investments

| | Unlisted investments |
|--------------------------|---------------------------------|
| | £ |
| Cost or valuation | |
| At 1 April 2024 | - |
| Additions | 1 |
| At 31 March 2025 | <u>1</u> |
| Carrying amount | |
| At 31 March 2025 | <u>1</u> |
| At 31 March 2024 | <u>-</u> |

6 Debtors

| | 2025 | 2024 |
|---|---------------|---------------|
| | £ | £ |
| Amounts falling due within one year: | | |
| Trade debtors | 19,300 | 18,181 |
| Other debtors | 3,362 | 2,457 |
| | <u>22,662</u> | <u>20,638</u> |

**NORTH EAST CENTRAL LOCAL PHARMACEUTICAL COMMITTEE
KNOWN AS COMMUNITY PHARMACY DURHAM & SUNDERLAND
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

7 Creditors: amounts falling due within one year

| | Notes | 2025 £ | 2024 £ |
|------------------------------|-------|---------------|---------------|
| Deferred income | 8 | 2,228 | 2,499 |
| Trade creditors | | 41,591 | 15,316 |
| Other creditors | | 78 | 50 |
| Accruals and deferred income | | 7,433 | 8,179 |
| | | <u>51,330</u> | <u>26,044</u> |

8 Deferred income

| | 2025 £ | 2024 £ |
|-----------------------|--------------|--------------|
| Other deferred income | <u>2,228</u> | <u>2,499</u> |

Deferred income is included in the financial statements as follows:

| | 2025 £ | 2024 £ |
|-------------------------------------|--------------|--------------|
| Deferred income is included within: | | |
| Current liabilities | <u>2,228</u> | <u>2,499</u> |
| Movements in the year: | | |
| Deferred income at 1 April 2024 | 2,499 | - |
| Released from previous periods | (2,499) | - |
| Resources deferred in the year | <u>2,228</u> | <u>2,499</u> |
| Deferred income at 31 March 2025 | <u>2,228</u> | <u>2,499</u> |

9 Retirement benefit schemes

Defined contribution schemes

The employer's contributions to the pensions scheme are 5%, the employee has the choice to contribute between 3 and 5%.

The charge to profit or loss in respect of defined contribution schemes was £6,012 (2024 - £3,983).

10 Related party transactions

During the year the following expenses were paid to committee members:

| Amount | No. of Members | 2025 |
|--------------------|----------------|------|
| £0 to £10,000 | | 12 |
| £10,001 to £20,000 | | 0 |