

12 November 2025.

A meeting of Community Pharmacy Durham and Sunderland (CPDandS) will be held on 20 November 2025 in the Fountain Room at Ramside Hall Hotel and Spa, Durham.

The meeting will begin at 09.30.

Please let me know if you are unable to attend the meeting. Thank you.

[Nolan Principles](#)

[CPE Competition Guidance](#)



Greg Burke  
Chief Officer  
Community Pharmacy Durham and Sunderland.

**Lupin Healthcare has sponsored the subsistence associated with this meeting. They have had no other involvement in the agenda, but do have a promotional slot for 25 minutes to discuss their product at 09:35.**

	Agenda Item	Officer	Start time
1.	Apologies for absence, declaration of interests and Nolan principles (see above) <b>Apologies for absence from</b> Sami Hanna.	Emma	09.30
2.	Promotional Product Presentation by Lupin Healthcare.	Sarah Gordon	09.35
3.	Minutes of the CPDandS meeting and AGM held on 18 September 2025 (attached)	All	10.00
4.	Action log (attached)	All	10.05
5.	<b>Governance</b> <ul style="list-style-type: none"> <li>• Policies and procedures on <a href="#">CPDandS website</a></li> <li>• Strategy/workplan – status report</li> <li>• Skills matrix – any further update</li> <li>• Declaration of interest/members confidentiality forms - update</li> </ul>	Governance Group to lead	10.40
<b>COFFEE</b>			11.20
6.	CPDandS member vacancy	Greg/All	11.35
7.	<b>Reports:</b> <ul style="list-style-type: none"> <li>• Jamie – verbal update</li> <li>• Ann (attached)</li> <li>• Geraint (attached)</li> </ul>		11.55

	<ul style="list-style-type: none"> <li>Greg (attached)</li> </ul>		
8.	<b>CPDandS Meeting and Engagement event – 15 January 2026</b> <ul style="list-style-type: none"> <li><i>Timings</i></li> <li><i>Format for meetings</i></li> <li><i>Roles for members/officers</i></li> <li><i>Interest to date</i></li> </ul>	All	12.30
<b>LUNCH</b>			13.00
9.	<b>Administration</b> <ul style="list-style-type: none"> <li><b>Meeting updates</b> <ul style="list-style-type: none"> <li>PSNE Ltd</li> <li>Regional LPC</li> </ul> </li> <li><b>Foundation Pharmacist process – Paul/Greg</b></li> <li><b>September engagement event evaluation – attached.</b></li> <li><b>Suggestions for Quarter 1 engagement event</b></li> <li><b>Venue for forthcoming CPDandS meetings</b></li> <li><b>2026/27 CPDandS meeting dates (draft schedule attached)</b></li> </ul>	All	13.45
10.	<b>Services</b> <ul style="list-style-type: none"> <li>CGL Pharmacy Audit – <b>verbal update from Paul/Ann</b></li> <li>Annual retainer payments – delays in processing – <b>verbal update, Greg</b></li> <li>ABPMs</li> <li>Management of Sunderland City Council Public Health commissioned services – <b>Ann/Greg</b></li> </ul>		14.30
11.	<b>Subgroup updates</b> <ul style="list-style-type: none"> <li>Exec team (15 October)</li> <li>Communications</li> <li>Governance</li> <li>Services</li> <li>Finance</li> </ul>	Subgroups	15.00
12.	<b>Any other business</b>	All	15.30
<b>Open section closes</b>			
<b>CONFIDENTIAL SESSION</b>			
1.	Confidential minutes from the 18 September meeting (attached)	All	15.45
2.	Treasurer's report	Lee	15.50

	• Account balances		
<b>3.</b>	Any other business	<b>All</b>	<b>15.55</b>
	<b>Date/venue of next meeting – Thursday 15<sup>th</sup> January 2026 @ Ramside Hall Hotel</b>		<b>16.00</b>