

Minutes of the Annual General Meeting (AGM) of Community Pharmacy Durham and Sunderland (CPDandS) held on 18 September 2025 at Bowburn Hall, Durham.

In attendance:

Emma Morris
Paul Arnett
Joy Cooper
Lee Middleton
Ian Mensforth
Geraint Morris
Greg Burke

Also in attendance approximately 50 representatives from community pharmacies within the CPDandS footprint.

Neilmed sponsored subsistence and room hire associated with this meeting.

LPC/001/25	Apologies for absence: Derek Roberts, Mukarrom Hussain, Andrea Dickinson, Raminder Sihota, Jamie Rotherham, Rob Pitt, Jovan Wong and Ann Gunning.
LPC/002/25	Neilmed delivered a promotional presentation.
LPC/003/25	The Annual General Meeting included a session focussed on the forthcoming change to the New Medicine Service i.e. the inclusion of antidepressants. Mike Leonard and Simran Kang delivered very informative presentations to support pharmacy team members with the transition.
LPC/004/25	Report for the period ending 31 March 2025 The content of the report had previously been agreed by CPDandS members via email and ratified at the CPDandS meeting earlier on 18 September. The meeting accepted the content of the report. Action: Greg to circulate to CPDandS pharmacies and CPE and include on the website.
LPC/005/25	Ballot of contractors In accordance with the constitution, CPDandS contractors had been provided with links to access a copy of the 2024/25 financial statement and an electronic voting slip. Some contractors had voted on the content of the accounts ahead of the AGM. At registration for the AGM, contractors were also given the opportunity to vote on the content of the financial statement. In total, votes covering 67 pharmacies were cast, all in favour of the content of the financial statement. Well had voted in favour whilst at the same time questioning the level of reserves. This had been addressed at the CPDandS meeting that day and the Chief Officer had been tasked with sending a formal response.

	The AGM noted the results and formally approved the content of the financial statement. Action: Greg to post the statement on the CPDandS website (as part of the report ending 31 March 2025) and send a copy to CPE.
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